

ISLEHAM PARISH COUNCIL  
 Clerk: Mrs Diane Bayliss  
 Chairman: Mr Derrick Beckett  
**MINUTES OF THE PARISH COUNCIL MEETING HELD  
 MONDAY 6<sup>th</sup> JUNE 2011  
 IN THE VILLAGE HALL**

**Those Present;-** Cllr Beckett (DB); Cllr Baines (SB); Cllr Mrs H Thompson (HT); Cllr Mrs Wilkes (PW); Cllr Mrs R Thompson (RT); Cllr Chaplin (PC); Cllr Mrs Malkin (JM); Cllr Neal (LN);  
 Clerk: Mrs D Bayliss  
 Members 11                      Quorum 4  
 7 Parishioners (Inc Vanessa Bruyneel-Smith; Geoff Garbett; Clive Patterson)  
 County Councillor Palmer  
 Katie Child and Brendan Troy from ECDC

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**11-12/30      APOLOGIES FOR ABSENCE** 1

Apologies were received and approved from Cllr Earl; C Cllr Powley;

**11-12/31      COUNCILLORS DECLARATION OF INTEREST for items on agenda** 2

None

The open forum was brought forward as Katie Child had not arrived.

**11-12/32      OPEN FORUM FOR PUBLIC PARTICIPATION** 3

Mr Sheldrick reported that the man-hole cover behind the pavilion needs repairing.

There is quite a bit of rubbish around the recreation ground in the hedges – this will be addressed later in the meeting.

The fence has not been replaced where the sales cabin was sited – Bloor homes have been contacted and this will be done this week.

Mr Carter pointed out that the road sign on Little London Drove has still not been replaced.

Mrs Howe asked if a dog bin could be placed by the industrial unit on Hall Barn Road.

Mr Radcliffe expressed his disappointment at the position of the dog bins on Sun Street, at the Priory, Church Lane and on Waterside. Some of the locations will be reviewed however some of the bins have been in situ for two years.

**11-12/33      FORWARD PLANNING**

A discussion held with Katie Child and Brendan Troy from ECDC regarding a new Village Plan for Isleham. A questionnaire is to be prepared for the consultation period which runs from 27<sup>th</sup> June – 18<sup>th</sup> July.

**11-12/34      MINUTES OF LAST MEETING HELD 16<sup>th</sup> MAY 2011** 4

It was proposed by SB and seconded by PC that the minutes of the meeting held on 16<sup>th</sup> May are approved as a true record of the business transacted.

CARRIED

**11-12/35      MATTERS ARISING/CLERKS REPORT (*for information only*)**

Palmers have screwed another plate onto the inside of the MUGA to hopefully prevent further access by unauthorised persons.

Cllr Neal does not want to be a trustee for the new centre so another councillor is required to take this role.

**11-12/36      CO-OPTION OF PARISH COUNCILLORS** 5

a) Three candidates have come forward for the two vacancies on the parish council. A vote was taken by Councillors and Vanessa Bruyneel-Smith and Clive Patterson were co-opted onto the council.

b) A new councillor evening is being held at The Grange on 29<sup>th</sup> June. If any of the new councillors are able to attend they should let the Clerk know ASAP.

**11-12/37      TO APPROVE ADDITIONAL WORKING PARTY APPOINTMENTS**

It was **resolved** that additional working party members for the forthcoming year will be as recorded here:

Village Hall Committee

Chairman: Cllr Mrs Wilkes

Cllr H Thompson; Cllr J Malkin; Cllr R Thompson; Cllr M Earl; Mrs G Preece; Mr S Cox; Mr D

**ISLEHAM PARISH COUNCIL**

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Green; Mrs D Bayliss

Planning Committee

Currently the planning committee is made up of the full council this will be reconsidered at the next meeting.

Planning Working Party

Leader Cllr Earl

Cllr Mrs Malkin; Cllr Mrs Wilkes; Cllr Baines; Cllr Neal; [Cllr Patterson](#);

New Community Centre Committee Representatives and Trustees

Cllr D Beckett; Cllr R Thompson; Cllr L Neal; Cllr P Chaplin; [Cllr Patterson](#);

Trustees: Cllr Chaplin;

Recreation Ground Working Party

Leader: Cllr Beckett,

Cllr Earl, Cllr Mrs Malkin, [Cllr Mrs Bruyneel-Smith](#);

Burial Working Party

Leader: Cllr Mrs Malkin,

Cllr Baines; Cllr Mrs Wilkes; [Cllr Neal](#);

Wash Working Party

Leader: Cllr Beckett,

Cllr Earl; Cllr Neal; Cllr Mrs H Thompson; [Cllr Mrs Malkin](#);

Finance Working Party

Leader: Cllr Beckett,

Cllr Baines, Cllr Chaplin; [Cllr Mrs Bruyneel-Smith](#);

**11-12/38**

**QUALITY STATUS**

A working party will be formed to investigate the process of applying for Quality Status. Cllr's Bruyneel-Smith, Chaplin; H Thompson and Patterson will work together with the Clerk to put together the required information.

**11-12/39**

**POLICE MATTERS**

The police report was read to the council.

noted

The next meeting of the Neighbourhood Panel is to be held on 29<sup>th</sup> June at 7pm at Soham Village College.

**11-12/40**

**VILLAGE HALL REPORT**

- a) An email has been received from the Brownies asking whether any financial support can be supplied by any of the charities in the village. It was suggested that the Brownies write to the Isleham Charities Partnership c/o Steven Baines. Clerk

**11-12/41**

**RECREATION GROUND MATTERS**

- a) There is a broken manhole cover behind the pavilion. The Clerk will arrange for this to be repaired as soon as possible. Clerk
- b) The large swing post has been repaired by Palmers however it was pointed out that the smaller set also has two posts which have corroded. These will be repaired by Palmers as soon as possible. Clerk
- c) It was proposed by SB and seconded by LN that the quotation for the concrete plinth around the MUGA received from Rod Billitt is approved.

CARRIED

- d) An enquiry has been made about whether it is cheaper to hire the MUGA without lights. It was proposed by LN and seconded by PC that the hire charge remains the same with or without lights in order that the cost of lighting in the winter is offset.

CARRIED

**11-12/42**

**ICA REPORT**

- a) Work is progressing on the drawings for the tender process. noted
- A request has been received from the ICA for a donation towards the toilets for the Gala Festival. It was proposed by SB and seconded by LN that the Council donate £400 if the ICA can liaise with the Gala Committee to only hire one set of toilets.
- RT declared a personal interest and abstained from the vote.

**ISLEHAM PARISH COUNCIL**

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JM abstained from the vote  
7 in favour

Clerk

CARRIED

- b) It was proposed by SB and seconded by PW that the quotation from Lesley Dickinson for services to the arboricultural works is approved.

Clerk

CARRIED

- c) It was proposed by SB and seconded by PW that the quotation from AFP for ground investigations is approved.

Clerk

CARRIED

- d) It was proposed by RT and seconded by PC that the decision to lease the new community centre is deferred to the next meeting so that the new councillors have time to be briefed fully on the situation and will therefore be in a better position to make an informed vote.

Agenda

CARRIED

**11-12/43 CEMETERY & CHURCHYARD MATTERS**

- a) It was noted that Mr Cox is in hospital, the Clerk will keep up to date with the situation and organise temporary cover if necessary in consultation with the chairman.

Clerk

- b) It was proposed by PW and seconded by HT that the purchase of the exclusive right of burial is approved for Cyril Jupp.

Clerk

CARRIED

- c) It was proposed by PW and seconded by SB that the mapping software is purchased from Pear Technology at a cost of £775. The additional cemetery maintenance packages will be considered by the Burial Working Party and brought back to a later meeting for approval.

CARRIED

**11-12/44 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**

- a) The County Council have just begun a new session with Nick Clarke as the new leader. John Powley is the new chairman of the County Council.

- b) The new leader of the District Council is Peter Moakes with James Palmer as the deputy; Tony Pammenter is the new chairman of the Council.

DB congratulated James on his appointment and asked that a letter is sent to John Powley congratulating him on his appointment.

**11-12/45 MONTHLY FINANCIAL MATTERS**

- a) It was proposed by PW and seconded by JM that the May Bank Reconciliation is approved.

CARRIED

- b) It was proposed by SB and seconded by PC that the June Accounts are approved and paid.

Salaries £1637.40

Tax & NI £382.66

Other Expenditure £16,433.34

Petty Cash £49.30

Total Expenditure £18,502.70

CARRIED

The cheques were signed by Cllr Beckett, Cllr Baines and the Clerk.

**11-12/46 HIGHWAYS/FOOTPATH MATTERS**

- a) Repairs are to be carried out to the footpath between the Co-op and Priory Gardens next week.

- b) It was agreed that the possibility of additional yellow lines on Pound Lane will not be pursued at the current time because of the cost involved. It was asked if the yellow lines outside the Co-op could be repainted, the Clerk will contact Highways to see if this can be done.

Clerk

- c) It was proposed by JM and seconded by DB that Ed Mayall is appointed as litter collector for the parish for 5 hours per week.

CARRIED

- d) A letter has been received from Mrs Burn asking if the village footpaths can be properly sign-posted. The Parish Plan WP will look into whether this is possible.

Clerk/  
Parish  
Plan

**11-12/47 ALLOTMENT MATTERS**

a) The water is on and there have been a few new tenants in the last few weeks.

**11-12/48 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

a) Weekly highlights have been forwarded to councillors by email.

b) A letter has been received from Bloor Homes confirming that a 6ft fence will be erected along the boundary between the housing development and the cemetery. A copy of the letter has been sent to the lady who asked for this to be done.

Clerk

**11-12/49 PLANNING MATTERS**

a) Planning Approvals

11/00281/FUL Proposed two storey rear extension at 28 Mill Street for Mr & Mrs Mills  
10/00296MPO Discharge of planning obligation (b) from section 106 dated 19<sup>th</sup> May 1993 at Neals Travel 102 Beck Road, Isleham for C Neal & Son

**11-12/50 MOTION TO EXCLUDE THE PUBLIC AND PRESS**

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That the public (including representatives of the press) be excluded during the consideration of the remaining item No because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

The meeting was closed to the public and press at 10.17pm

**11-12/51 TO APPROVE MINUTES OF EXCLUSION**

It was proposed by PW and seconded by JM that the minutes of exclusion are approved as a correct record of the business transacted.

CARRIED

VB-S and CP abstained as they were not at the previous meeting.

The meeting was re-opened at 10.18pm

**11-12/52 DATE OF NEXT MEETING**

a) Monday June 6<sup>th</sup> 2011

**11-12/53 AGENDA ITEMS FOR NEXT MEETING**

a) ICA Management meeting.

There being no further business the meeting closed at 10.19pm

- 1) **LGA 1972 s85**
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
- 3) Model Code of Conduct s 12 (2)
- 4) Minutes LGA 1972 Sch 12, para 41(2)
- 5) Filling of casual vacancies in case of councillors s89
- 6) Public Bodies Admission to Meetings Act 1960

Signed: .....

Chairman

Date: .....